



مدرسة الرسالة ثنائية اللغة
AL-RESALA BILINGUAL SCHOOL

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AL-RESALA BILINGUAL SCHOOL

66884422

احترافية
التدريب
في بيئة
أمنة
ومحصنة



خبرة عريقة... بنظرة عصرية
A Rich Experience With A New Perspective

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VISION STATEMENT

Our students are empowered to acquire knowledge, skills, values and good behavior, fostering personal growth, within Arabic and Islamic identity, and excel in a changing world.

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MISSION STATEMENT

Al Resala Bilingual School (Arabic and English) is a private school in Kuwait that offers educational programs meeting international standards for K–12 and special educational needs. The school's mission is to prepare students to be responsible, respectful, and contributing members of society and the world, equipped with the skills to safely use technology while firmly rooted in Arabic & Islamic heritage.

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THE GOALS

- 1 Foster a safe, healthy, and engaging learning environment that promotes inclusivity, creativity, and productivity.
- 2 Empower students to achieve academic, personal, and professional practices through the development of 21st-century skills and practical training programs.
- 3 Promote proficiency in Arabic and English communication skills.
- 4 Strengthen Islamic values and National identity through intentional educational programs that nurture ethical behavior and cultural awareness.
- 5 Instilling the concept of digital citizenship and cybersecurity through raising awareness of the responsible use of technology and artificial intelligence.
- 6 Promote holistic healthy lifestyles physically, mentally, and socially by encouraging good habits among students.
- 7 Nurture students' talents and individual capabilities through age-appropriate professional, vocational, artistic, and sports enrichment programs to prepare them for higher education and life.
- 8 Cultivate students' awareness of local and global issues to develop productive, and responsible students towards themselves, their country and the world.





RBS STRATEGIC GOALS 2025-2028

01

Ensure consistent integration of the school's Guiding Statements across the entire school community.

02

Promote high-quality personalized learning.

03

Support student and staff well-being.

04

Enhance school services, safety measures, and parental engagement.



Al-Resala Bilingual School is a distinguished and reputable educational institution in Kuwait offering a strong Arabic and English bilingual program from kindergarten through secondary levels, enabling students to become proficient in both languages and well prepared for global opportunities.

The school places great emphasis on character building rooted in Arabic and Islamic values, providing a specialized behavioral curriculum as well as a modesty and protection program ensuring students grow into responsible and well-rounded individuals.

Accredited by the Council of International Schools (CIS), the school demonstrates a firm commitment to high-quality international education recognized worldwide.

The school's recognition under the Green Flag Eco-Schools program further reflects its dedication to sustainability and environmental education.

Al-Resala Bilingual School provides educational programs that foster a supportive and motivating learning environment for all learners. Alongside its strong focus on academic excellence, the school offers vocational workshops across all grade levels, enabling students to acquire practical life skills, develop career awareness, and engage in hands-on learning experiences.



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SCHOOL ADMISSION POLICY:

Registration for new students starts on January each year.

Please refer to the below schedule to know the minimum age accepted in each grade level by September 15th.

Grade	Student age
KG1	3 years & 1 months
KG	4 years & 1 months
Grade 1	5 years & 1 months

SCHOOL ADMISSION PROCEDURES:

Required documents to be submitted to the students affairs office:

1. Completed admission application form.
2. A copy of birth certificate.
3. Student's civil ID card.
4. Report cards of the past two years from the previous school for grade 2 to grade 12 applicants.

ENTRANCE TESTS:

If the student meets all the admission criteria, the Student Affairs office will contact parents to set an appointment for an interview for KG students, and to set the dates of the entrance tests for grades 1-12 students.

ACCEPTANCE DECISION:

A committee of teachers and administrators will decide whether to accept the student to whom the school can provide an education.

Admission priority is given to shareholders' children, siblings of current students and employees' children.



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FINAL REGISTRATION:

If a candidate is finally accepted, the guardian must come to school in person with the following documents:

- Birth certificate (original and copy).
- Vaccination record (original and copy).
- Student's civil ID card (original and copy).
- Guardian's civil ID card (original and copy).
- Kuwaiti student's passport (if any) (original and copy).
- Non-Kuwaiti student's passport & valid residency (original and copy).
- Guardian's nationality (for Kuwaitis) (original and copy).
- Guardian's passport & valid residency (for non-Kuwaitis - original and copy).
- 4 recent photographs.
- A deposit of KD 100 must be paid immediately upon acceptance (non-refundable, non-transferable).
- Health file that is opened at the School Health Department of the student residential area if the student doesn't already have one.

IF THE STUDENT IS TRANSFERRING FROM ANOTHER SCHOOL:

At the end of the year parents will be asked to complete procedures to from his previous school from his previous parents to provide us with the following documents:

- Student's health file.
- A copy of the student's latest 2 years report card.
- A transfer certificate.
- A financial liability clearance letter.



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Students enrolled in Al-Resala Bilingual School's (RBS) kindergarten (KG) division range from 3 to 6 years of age, divided mainly into KG1 and KG2. The school's KG curriculum is a foundational part of the school's overall curriculum, with its learning goals including social, motor, emotional, cognitive, and linguistic growth. The skills acquired through individual and group work in early childhood are the cornerstone for future learning in the elementary division.

RBS also places emphasis on the moral and character development of all students by adopting a behavioral curriculum that includes moral values such as forgiveness, courage, mercy, and global citizenship. These universal values are taught through many curricular and co-curricular activities.

The kindergarteners' day is divided into two parts, with half the day spent in Arabic language classes (including Islamic Studies and Quran) and the second half in English language classes. KG's bilingual curriculum exposes students to the same science and math topics in both languages, simultaneously.

We, at **RBS**, are committed to providing our students with high quality learning that takes place when students are continually aware of where they are now in their learning, where they can or need to get to, and, most importantly, how to get there. Our students actively take responsibility for their learning by working independently and collaboratively towards clear, achievable, and challenging targets. They reflect on their progress and the impact their learning has on their lives.



Suppercase - School (grades 1-4) is a bilingual school that enhances its students' command of Arabic and English through a program that meets both the international and Kuwaiti Ministry of Education standards. To support this mission, we build upon what students have finished in KG, we gradually teach them how to learn independently and we prepare them for success and distinction in the years to come.

SUBJECTS TAUGHT IN ELEMENTARY:

English Subjects	Arabic Subjects
English	Arabic
Science	Islamic Studies
Math	Resalaty
Art	Social Studies
Information Technology	Qur'an
P.E.	Watani

Al Resala School has got a clear vision and indefatigable determination to improve the standard of education it provides to ensure that its students can get high quality learning. Therefore, the teachers of the primary grades (1-4) focus on the students' mastery of literacy and numeracy foundation skills. In consequence, students learn content knowledge and academic skills as well as critical thinking and twenty-first century skills.

We are committed to excellence in teaching and strive for academic success of all our students. We deliberately incorporate and integrate the use of technology in all subjects through using I Pads and interactive boards. Over and above, we take good care of our students and provide them with a safe learning environment.

Information Technology:

The school aims to support **digital learning** by expanding its internet network and enhancing the school's official website. The school has also adopted a new digital platform, Edunation, which facilitates communication among students, parents, and teachers, and provides academic support to students. In addition, the school utilizes a variety of educational websites and platforms to implement Blended Learning.

After-School Activities:

The school supervises a range of diverse activity clubs where students can acquire various skills — including sports, cultural, academic, and recreational — giving them the opportunity to participate, enjoy their free time, and develop their hobbies.

Media Center (Library):

The school provides a well-equipped library rich in diverse books to develop reading and research skills. It also includes a resource room and a computer lab with internet access, enabling students to engage in digital learning and research



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RBS delivers an academic program that is bilingual, catering to students demonstrating an aptitude for a dual-language curriculum. This approach is embedded in the context of Arab and Islamic values, aiming to facilitate the comprehensive development of students in academic, social, and psychological aspects. Upon completing the elementary stage, students' progress to the middle stage encompassing grades 5-8, where they are expected to exhibit knowledge and responsibility. During this phase, students engage with both English and Arabic curricula, with 60% of the school day dedicated to English subjects and 40% to Arabic ones. As a result, our school day comprises 8 periods, along with designated time for recess and prayer..

ACADEMIC SUBJECTS:

English Subjects	Arabic Subjects
English	Arabic
Science	Islamic
Math	Social Studies
P.E.	Quran
Art	Resalaty
Information Technology	

ASSESSMENT AND GRADING SYSTEM:

Students' Assessment is a continuous procedure at Al Resala Bilingual School that regularly takes place in every stage and demonstrates how successfully the curricula achieve their goals. The school teachers use multiple assessment techniques such as the formative and summative assessments that mainly rely on homework, researches, tests and presentations. Therefore, progress reports are sent to parents twice a year: in the middle of the first semester, and another report in the middle of the second semester. Such reports include the students' cumulative results that regular assessment indicates to measure the students' academic progress. Furthermore, students receive formal and ratified report cards at the end of every quarter. Additionally, the school adopts external international assessments (MAP Test) to monitor students' progress in Mathematics and English, and to utilize the results of these assessments in developing appropriate academic plans.



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GRADE 5:

Grade 5 students do NOT take Semester Exams.

ANNUAL GRADE

1st Semester + 2nd Semester
(50%) (50%)

GRADE 6-8:

Semester grades are computed as follows: 70% of the semester grade is based on course work and 30% of the grade is based on the semester exam results. The annual grade average for each course is computed as follows:

ANNUAL GRADE

1st semester (50%) + 2nd semester (50%)
(Course work, 70%; semester exam 30%) + (Course work, 70%; semester exam, 30%)

STUDENT COUNCIL:

One of the school's objectives is to empower students to play a constructive role in the development of their school. This includes active participation in decision-making, the practice of effective leadership, organizing some of the school, and the efficient accomplishment of tasks. The student council, responsible for these endeavors, is overseen by a faculty advisor who guides and supports council members in fulfilling their roles.

INFORMATION TECHNOLOGY:

The school is dedicated to advancing digital learning by expanding internet access and enhancing the school website. Notably, the adoption of a new learning management system, Edunation, facilitates communication among students, parents, and teachers, while also offering academic support through blended learning. Moreover, the media centers provide educational materials including digital resources and accredited websites to support both students and teachers in performing their roles and keeping pace with technological advancements and artificial intelligence. Each classroom is equipped with a computer connected to the internet and a projector screen for presentations. Students are provided with tablets for in-class use, and teachers utilize smart boards to effectively achieve lesson objectives.

AFTER SCHOOL ACTIVITIES:

The school operates a number of sporting clubs to enable students to gain skills in different activities. This gives the students the opportunity to participate in competitions and to enjoy their leisure time.

THE SCHOOL MEDIA CENTRE:

RBS has two Media Centre/Libraries, with the main center on the first floor serving high and intermediate school students. It fosters effective information use, offering an open-access atmosphere promoting inquiry, creativity, and self-direction. The center provides supplementary materials for classroom instructions, encourages literature reading, and integrates technology with networked personal computers for catalog access, material circulation, multimedia resources, and selected internet websites.



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Al-Resala Bilingual School accepts students who have a proper knowledge in order to meet the instructional demands of the grade level to which they apply. RBS provides an academic education for those students who are able to meet the school's standards and who can cope with the bilingual nature of the program offered from grade 9 till 12. The school is unable to consider applications from students who have special educational needs.

ACADEMIC PROGRAM:

The school's admission criteria include assessing candidates based on their academic performance in the admission test, interview outcomes, and existing qualifications. To obtain the RBS diploma, students must fulfill graduation requirements, maintain regular attendance, exhibit satisfactory behavior, and accrue 24 study units, all taught in English until grade 12, except for specific subjects taught in Arabic (Islamic studies, Arabic language, social studies, and the behavioral curriculum). Additionally, students are required to complete 60 hours of community service over four years (15 hours per year). The school administration emphasizes the importance of offering students elective courses to expose them to diverse study areas beyond their regular subjects. These electives play a crucial role in the secondary stage, aligning with the school's goals and promoting the concept of global citizenship.

GRADING SYSTEM AND GPA:

Students' achievement will be evaluated on informal observation and supervision of class work. In addition formal assessments may include oral recitations, presentations, quizzes, announced tests, projects, research papers, and semester examinations.

Semester grades are computed as follows:

- 70 % of the semester grade is based on course work.
- 30% is based on the semester exam results.
- 50% of the final annual grade is based on the first semester grade and 50% is based on the second semester grade.
- Students' quarterly GPA is counted by using the four- point system in which each subject has got a certain weightage. This weightage calculates the students' accumulative GPA.



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CAREERS AND UNIVERSITY COUNSELING:

RBS takes pride in its comprehensive careers and university counseling services, designed to empower students in making informed choices about courses that either broaden their career prospects or establish a solid foundation for future studies. The collaborative efforts of the dedicated counselor and advisor involve closely working with each student, providing guidance on available options, and assisting them in the university application process worldwide. The ultimate goal of the counseling services is to guarantee that every student finds themselves in a university environment aligning with their potential, needs, and aspirations.

STUDENT COUNCIL:

One of the school's objectives is to empower students to play a constructive role in the development of their school. This includes active participation in decision-making, the practice of effective leadership, organizing some of the school, and the efficient accomplishment of tasks. The student council, responsible for these endeavors, is overseen by a faculty advisor who guides and supports council members in fulfilling their roles.

INFORMATION TECHNOLOGY:

The school is dedicated to advancing digital learning by expanding internet access and enhancing the school website. Notably, the adoption of a new learning management system, (Edunation) facilitates communication among students, parents, and teachers, while also offering academic support. The school allows high school students to use personal computers, whether provided by the school or personally owned, in accordance with an approved policy that the student signs and agrees to abide by. This policy aligns with principles of digital citizenship. These devices enable students to conduct research, engage in learning, and deliver presentations during the school day, supporting their participation in blended learning.

Each classroom is equipped with a computer connected to the internet and a projector screen for presentations. Students are provided with tablets for in-class use, and teachers utilize smart boards to effectively achieve lesson objectives.

AFTER SCHOOL ACTIVITIES:

The school operates a number of sporting clubs to enable students to gain skills in different activities. This gives the students the opportunity to participate in competitions and to enjoy their leisure. In addition to other training activities such as MATH international aptitude test.

THE SCHOOL MEDIA CENTER:

RBS has two Media Centre/Libraries, with the main center on the first floor serving high and intermediate school students. It fosters effective information use, offering an open-access atmosphere promoting inquiry, creativity, and self-direction. The center provides supplementary materials for classroom instructions, encourages literature reading, and integrates technology with networked personal computers for catalog access, material circulation, multimedia resources, and selected internet websites.

ADVANCE PLACEMENT PROGRAM AP:

RBS is offering the Advanced Placement (AP) Program sponsored by the College Board in the United States. These AP courses are equivalent to freshman year, one semester, university courses and are intended for students who have proven themselves able to handle the extra workload and study requirements. RBS is considered as an AP exam center, where RBS students and non RBS students can register and take AP exams in our school.



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SEAS mission is to develop and apply effective interventions to promote psychological wellbeing, social, emotional and behavioral development, in addition to support students' academic performance.

ACADEMIC SUPPORT:

- Academic services for inclusion students"
- Facilitating In school / After school support programs (special accommodations or modifications).
- ESL for students with below level.

SOCIAL SUPPORT:

- Train students in problem solving skills and friendships issues.
- Contacting parents.
- Induction of new registered students.
- Supervising the Student Council in collaboration with the Resalati Department.

EMOTIONAL SUPPORT:

- Providing (individual/group) Counseling sessions.
- Behavior modifications plan when needed.
- Anti- bullying program.
- Anger management programs.
- Psychological intervention programs for inclusion students.
- Counseling parents.

CHILD PROTECTION:

To ensure students' physical, emotional, and social safety and well-being.
Awareness programs for students, teaching staff, and administrative staff on child protection.

GIFTED AND TALENTED:

SEAS unit coordinates with HOD, teachers and other should be out of school or outside school facilities to enhance students progress and development in their talent and giftedness.





SEN Division is the Special Educational Needs Division of Al Resala Bilingual School which is a member of the Council of International Schools (CIS). The curricula and programs offered aspire to meet the highest international standards. Qualified teachers and therapists provide a high-quality education and therapeutic services for boys and girls starting from age 6 years to 21 years.

PHILOSOPHY AND PURPOSE:

The philosophy of SEN Division is based on the belief that everyone has the right to learn to their highest potential in a safe environment. SEN Division has set expectations that aim at developing learners with 21st Century learning skills (communication, creativity, collaboration and critical thinking). Individual Educational Plans (IEP) and Individual Transitional Plans (ITP) that holistically target the varied needs, abilities, learning styles and interests of the students; are set and implemented by highly qualified conscientious teachers and therapists through differentiated instructional practices and co-curricular activities.

THE EDUCATIONAL PROGRAM:

SEN Division provides bilingual education and follows different curricula and programs to meet the varied abilities of the students

CURRICULA:

1. Modified "Ontario Curriculum" which is approved by Ministry of Education, Canada. It aims at providing academic skills (Literacy and Mathematical skills).
2. The Functional Academic Curriculum for Exceptional Students (FACES) aims at providing functional academic (literacy, mathematical) and vocational programs.



PROGRAMS:

There are two ASDAN programs which address the academic and the vocational capabilities of each student:

1. Preparing for Adulthood Programs
2. Personal Development Programs (PDP) – Bronze, Silver (approved by Ministry of Education, Kuwait) and Gold Certificates.

SUBJECTS TAUGHT IN ELEMENTARY:

Subjects taught in English		Subjects taught in Arabic
English Language	Information Technology	Islamic Studies
Math	Vocational Skills	Arabic Language
Science	P.E	
Social Studies	Swimming	
Art		

OUR SUPPORT SERVICES:

- Physiotherapy
- Occupational Therapy
- Speech Therapy
- Augmentative and Alternative Communication (AAC)
- Makaton Program



ADMISSION POLICY:

SEN Division accepts students with special educational needs from the age of 6 – 20 years. The division is committed to provide the students with relevant curricula, programs and specialized services that meet the international standards of education in order to develop their potentials of learning and empower them to become productive members of society.

ADMISSION PROCEDURES

1. The parents contact the Admission Office of SEN Division and submit the required documents from The Public Authority for People with Disabilities (PAPD) prior the appointment for the initial assessment.
2. Upon submitting all the valid documents, an appointment for assessment is given.

ASSESSMENTS PROCEDURES:

1. **Initial assessment:** The initial individual assessment is to identify the applicant's abilities. The assessment process is based on the Gesell Institute of Human Development Preschool Test along with curricula-based assessments to identify the cognitive level of the applicant. The results of the initial assessment help in placing the applicant in a suitable class for a trial period.
2. **Classroom trial:** The applicant is placed in the suggested class on a trial period of three days. Classroom trial gives teachers, therapists and coordinators a good chance to identify the suitability of the class and to assess applicant's interaction in the class environment. The decision of enrollment is made after an interdisciplinary meeting amongst the assessment team.

ENROLLMENT PROCEDURES:

If the student is accepted, parents are asked to fill in an application form and submit the required documents to the Admission Office.

REQUIRED DOCUMENTS FOR ENROLLMENT ARE:

- Approval from the Public Authority for People with Disabilities (only Kuwaiti).
- Photocopy of the Disability Certificate.
- Evaluation report from an educational/ clinical psychologist, a medical specialist or educational specialist.
- IQ test from an approved clinic.

- Photocopy of applicant and parents ID.
- Photocopy of parents Nationality Certificates (only Kuwaitis).
- Photocopy of the Birth Certificate and Vaccination for the applicant.
- Recent personal photographs (6 photos).
- The original medical file, Clearance certificate and Transfer certificate from the previous school.

FINAL ENROLLMENT:

Upon completion of all the required procedures, the student's data is put in the school database. Thus, the process of enrollment is formally completed.

STUDENT WITHDRAWAL POLICY:

The parents should attend personally to fill in the withdrawal application form, mentioning the reasons behind the withdrawal (in accordance with Ministry of Education regulations), and present a letter of acceptance from another school. All financial obligations must be met by the parents in order to receive a Discharge Letter from the accountant.

SCHOOL DAY:

The school day starts at 7:45 a.m. to 1:00 p.m. (from Sunday to Thursday)

SCHOOL BUSES:

RBS provides bus transportation service for students through an independent agent apart from the SEN Division administration. Parents interested can make arrangements through our main office

FOR MORE INFORMATION:

Please contact the school
Tel: 23732015/1831020
Fax: 23732015



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Al Resala Bilingual School



Al Resala Bilingual School Kuwait



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